

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

Chair Cllr Ian Davies Vice Chair Cllr Rob Astley
Town Clerk Robert A. Robinson MBE FRICS FSLCC
Crown House High Street Llanfair Caereinion SY21 0QY
Tel 01938 811378 Mob 07767 267830
Email Llanfairownclerk@mail.com

16th October 2023

To All Llanfair Town Councillors

From the Town Clerk

Dear Councillor,

You are hereby invited to attend the first Council meeting of the Council term which is to be the Annual Meeting of the Council. This is to be held on **Monday 23rd October 2023** at **6.45pm** in the Youth Room of the Institute.

If you wish to attend remotely, please let the Clerk know in advance of the meeting.

Yours sincerely,

Robert Robinson

**Robert A Robinson MBE FRICS FSLCC
Town Clerk & RFO**

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

AGENDA

for a meeting of the Full Council to be held on
Monday 23rd October 2023 at 6.45pm
in the Youth Room of the Institute

1. Welcome by the Chair

To receive a welcome from the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Minutes of the last meeting

To consider and approve the minutes of the last Full Council Meeting.

4. Document review (Cllr Ursula Griffiths)

To consider an update on the document review.

5. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

6. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

7. Financial & Governance

7.1 Bank balances

To note the Funds as of 30th September 2023 as:

Current Account	£38,525.73	
Deposit Account	£60,834.67	
Bank balances		£99,360.40
VAT due		£3,883.89
Funds available on 31st May 2023		£103,244.29

7.2 Management accounts

A summary of the management accounts is posted at appendix A.
Full details of each service delivery included along with a bank reconciliation.

7.3 Orders for payment

To approve the orders for payment as set out at appendix B.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

1

7.4 Budget 2024-2025

To consider the draft budget report for the ensuing year.
See separate pack issued with the agenda.

7.5 Annual reviews

To consider the annual review of the Town Plan and activities of the council being combined and presented at the annual meeting each year. (Currently Town Plan would normally be July and the activities of the council December).

7.6 Trust accounts

To receive and approve the financial figures for the following:

Mount Field

To approve the annual accounts as per audited council accounts – see appendix.B2

Annual accounts

Income	Football Club	£60.00	
	Grazing license	£100.00	
	Grant from LCTC	£5,253.00	
	Total income		£5,413.00
Expenditure	Grass cutting	£4,012.00	
	Bank charges	£96.00	
	Repairs	£720.00	
	Insurances	£250.00	
	Refuse bin	£235.00	
	Total expenditure		£5,313.00
	Net balance		£0.00

The council is asked to approve a grant of £5,243.00 to the Mount Field Trust and to invoice for repayment of expenses running grounds of £5,313.00.

Deri Woods

To approve the annual accounts as per audited council accounts – see appendix.

Annual accounts

Income	LCTC grant aid		£5,761.31
Expenditure	Bank charges	£96.00	
	Repairs	£3,609.42	
	Insurances	£286.89	
	Mural	£500.00	
	Benches/seating	£1,269.00	
	Total expenditure		£5,761.31
	Net balance		£0.00

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

The council is asked to approve a grant of £5,781.31 to the Mount Field Trust and to invoice for repayment of expenses running grounds of £5,781.31 .

The repair budget amount of £3,609.42 is made up of:

8. Election

To receive a report on the vacancy.

9. Planning and development - (Cllr Melvin Jones)

9.1 Planning decisions

To note the planning decisions as issued by Powys County Council at appendix C.

9.2 Planning application - 23/1436/HH - Pentyrch Smithy Llanfair Caereinion

Removal of French doors and replace with wooden framed windows.

See appendix D1

9.3 Planning application - 23/1210/OUT Melin Grug, Llanfair Caereinion

Outline application for erection of an agricultural worker's dwelling, installation of sewage treatment plant, formation of vehicular access and all associated work.

See appendix D2

11. Christmas Lights

To consider a report on future organisation of the annual Christmas Lights.

See appendix E.

12. Tourism Boards (Cllr Sam Webster)

To consider and approve the tourism board designs as set out at appendix F.

To approve a budget of 5 no - £300.00

13. Air ambulance

To consider the attached information regarding the location of the Air Ambulance base in Mid/North Wales. See appendix G.

14. Proposed National Park for North Montgomeryshire

To consider the proposal for a new national park for North Montgomeryshire including part within the Town Council area. See appendix H for consultation dates.

15. County Councillor Report (Cllr Gareth Jones)

To receive an update from our County Councillor.

16. Town Clerks Report (including Correspondence not covered elsewhere in the agenda)

To consider a report from the Town Clerk regarding matters affecting the Council:

- i) Approval to locate a bench in Erw Ddwr
- ii) Letter from Community Café
- iii) Councillors Christmas dinner

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

15. Date of next meeting

To note the date of the next meeting of the Full Council is Monday 27th November 2023 at 7pm in the Institute.

A meeting of the Deri Woods and Mount Field Trust to approve the annual report and accounts is on Monday 13th November 2023 at 7pm in the Youth Room of the Institute.